

# PROCEDURE TO CLAIM SHARES AND/OR DIVIDENDS TRANSFERRED TO IEPF

---

## WHICH DIVIDENDS ARE TRANSFERRED TO IEPF AUTHORITY?

Those Dividends which has not been paid or claimed for seven years from the date of declaration shall be transferred by the company in the name of IEPF Authority.

The details of shareholders whose unclaimed Dividend is transferred to Investor Education and Protection fund is available on the website of the Company at <http://www.aegisindia.com/Dividend.aspx>

## WHICH SHARES ARE TRANSFERRED TO IEPF AUTHORITY?

Those shares in respect of which dividend has not been paid or claimed for seven consecutive years or more shall be transferred by the company in the name of IEPF Authority.

However, shares in respect of which specific order of Court or Tribunal or statutory Authority restraining any transfer of such shares and payment of dividend is registered with the company or shares which are pledged or hypothecated under the provisions of the Depositories Act, 1996, shall not be so transferred.

The details of shareholders whose Shares are proposed to be transferred to the Investor Education and Protection fund is available on the website of the Company at <http://www.aegisindia.com/Dividend.aspx>

## WHAT IS THE PROCEDURE TO CLAIM SHARES AND DIVIDEND FROM IEPF AUTHORITY?

Following is the procedure laid down by the Investor Education and Protection Fund Authority to claim the shares from Investor Education and Protection Fund (IEPF).

1. A shareholder/claimant either on his/her own or with the help of practicing professionals will have to download form IEPF-5 from the website of IEPF Authority (<http://www.iepf.gov.in>) for filing the claim (for shares and / or dividend). It is however advised to read the instructions given in the help-kit carefully before filling the form.
2. After carefully filling information in form IEPF-5 as prescribed in the said form, the form shall be saved on computer and filed electronically with IEPF Authority by uploading the same on the link: <http://www.mca.gov.in/mcafoportal/showEformUpload.do> On successful uploading, an acknowledgement will be generated indicating the SRN. The said SRN shall be used for future tracking of the form.

(Shareholder/Claimant has to create individual login ID on the Ministry of Corporate Affairs (MCA) website for uploading of IEPF-5 form)

3. After successfully filing / uploading of form IEPF-5, the same along with its filing acknowledgement and supporting documents along with the indemnity bond in original should be printed and self-attested and be submitted to Nodal Officer (IEPF) of the company at its Registered Office / Corporate Office in an envelope marked "Claim for refund from IEPF Authority".

4. Claim forms completed in all aspects are verified by the company and on the basis of company's verification report:

- Dividend refund shall be released by IEPF Authority in favour of the Shareholder's/claimant's Aadhaar linked bank account provided in Form IEPF -5 through electronic transfer, and;
- Unclaimed shares will be transferred by IEPF Authority to the Demat account No. provided by the shareholder/claimant in IEPF-5 form.

#### WHERE CAN A SHAREHOLDER / CLAIMANT SUBMIT HIS / HER CLAIM FORM ETC.?

A shareholder / claimant, claiming shares and / or dividend amounts from the Company shall, after filing form IEPF-5 with IEPF Authority electronically, submit the necessary documents, as prescribed in form IEPF-5, to the Company's Nodal Officer. The contact details of the Nodal Officer are given below:

Envelop should be marked as " <b>Claim for refund from IEPF Authority</b> "
Company's Nodal Officer
Ms. Monica Gandhi Company Secretary AEGIS LOGISTICS LIMITED
<u>Registered Office:</u>  502, Skylon, G.I.D.C., Char Rasta, Vapi – 396 195, Dist. Valsad, Gujarat
<u>Corporate Office:</u>  1202, Tower B, Peninsula Business Park, G. K. Marg, Lower Parel(W), Mumbai - 400 013, India T : + 91 22 6666 3666 F : + 91 22 6666 3777 M: + 91 98670 26213 E : secretarial@aegisindia.com

A E G I S