



AEGIS LOGISTICS LIMITED

CIN : L63090GJ1956PLC001032

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Date: 11th January, 2022

KIND ATTENTION: SHAREHOLDERS HOLDING SHARES IN PHYSICAL FORM

Subject: Request for Mandatory Furnishing of the PAN, KYC details and Nomination by Holders of Physical Securities as per Securities and Exchange Board of India (“SEBI”) Circular No. SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/655 dated 3rd November, 2021 read with Clarificatory SEBI Circular No SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/687 dated 14th December, 2021

We refer to the above circular issued by SEBI that mandates all the listed companies to record the **PAN and full KYC details (viz. Address Proof / Bank details of first holder/ email address/ mobile number and specimen signature) of all the shareholders and Nomination by holders of physical securities.** This is applicable for all the security holders holding shares in physical mode.

The salient features and requirements of the circular are as follows :

SEBI vide Circular dated 3rd November 2021 has made it mandatory to furnish **PAN, full KYC details (viz. Address Proof / Bank details** such as bank name and branch, bank account number, IFSC code **of first holder/ email address/ mobile number and specimen signature) of all the shareholders and Nomination by holders of Physical Securities. Folios** wherein any one of the said document / details are not available **on or after 1st April, 2023, shall be frozen and shareholder will not be eligible to lodge grievance or avail service request from Registrar & Transfer Agents (“RTA”) and will not be eligible for receipt of dividend in physical mode.** Further, Shareholders holding shares in physical mode are requested to ensure that their PAN be linked to Aadhar by 31st March, 2022 or any other date as may be specified by the Central Board of Direct Taxes (“CBDT”) to avoid freezing of their folios.

Further, as per the above circular of SEBI, the frozen folios shall be referred by the RTA / Company to the administering authority under the Benami Transaction (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002, if they continue to remain frozen as on 31st December, 2025.

Keeping the above statutory requirements in view, **members holding shares in physical form are requested to furnish Valid PAN, full KYC details (viz. Address Proof/ Bank details** such as bank name and branch, bank account number, IFSC code **of first holder/ email address/ mobile number and specimen signature) of all the shareholders and Nomination by holders of Physical Securities immediately to the RTA in the required forms (as detailed mentioned below),** to ensure that their folios are not frozen on or after 1st April, 2023.

All Shareholders, who have not yet dematerialized their shares, are also advised to get their shares converted into demat/electronic form to get inherent benefits of dematerialisation, as transfer of physical shares except for transmission and transposition cases has been stopped w.e.f. 1st April, 2019, as per SEBI Regulations and settlement of market trades are taking place only in demat mode.

The Relevant Guidance Letter as per SEBI Circular dated 3.11.2021, Forms, links and SEBI Circular are available on the website of the Company as per path provided below:

www.aegisindia.com >> Investor Relations >> Investor Downloads >> Information for holders of physical securities

The relevant forms for registering of PAN details, updation of KYC and Nomination details viz. Forms ISR-1, ISR-2, ISR-3, SH-13, SH-14 and SEBI Circulars are also available on the RTA's website as per path provided below:

<https://www.linkintime.co.in> >> Resources >> Download >> KYC >> Formats for KYC

Details of the Forms are provided hereunder for your quick reference:

Sr. No.	Purpose	Form No.
1	Request for registering PAN, KYC details or changes /updation thereof	Form ISR-1
2	Confirmation of Signature of Securities holder by the Banker (in case of major mismatch in signature)	Form ISR-2
3	Registration of Nomination	Form SH-13
4	Change in Existing Nomination	Form SH-14
5	Declaration Form for Opting – Out of Nomination	Form ISR-3
6	Cancellation of Existing Nomination	Form SH-14 and Form ISR-3

Members can use any one of the following modes for submission of documents to our **RTA i.e. M/s. Link Intime India Private Limited** at the address provided below:

M/s. Link Intime India Private Limited
C-101, 247 Park, L.B.S Marg, Vikhroli West, Mumbai – 400083
Tel: 022-49186270

1. **In Person Verification (IPV):** the authorized person of the RTA shall verify the original documents furnished by the investor and retain copy(ies) with IPV stamping with date and initials.
2. **In Hard Copy :** by furnishing original / photocopy(ies) of the relevant document duly self – attested with date at the above mentioned address of our RTA.
3. **With e-sign :** In case your email is already registered with our RTA, you may send the scanned copies of your KYC documents with e-sign at their dedicated email id: kyc@linkintime.co.in. Kindly mention the email subject line as “KYC Updation – (Name of Company: Aegis Logistics Limited) – Folio No. : _____”

Yours faithfully,
For **Aegis Logistics Limited**

Sd/-
Monica Gandhi
Company Secretary

Encl.: as above

Please Note: Members holding shares in Electronic (DEMAT) form are requested to verify and update immediately any change in their address or bank mandates or nomination etc. to their respective Depository Participants with whom they are maintaining their demat account(s).